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- Medical Terminology
- Anatomy and physiology
- Psychology
- Professionalism
- Communication
- Medicolegal guidelines and requirements

The Administrative section covers:

- Data entry
- Equipment
- Computer concepts
- Records management
- Screening and Processing Mail
- Scheduling and monitoring appointments
- Resource information & community services
- Maintaining office environment
- Office Policies & procedures
- Practice finances

The Clinical section covers:

- Principles of infection control
- Treatment area
- Patient preparation & assisting the physician
- Collecting and processing specimens
- Preparing and administering medications
- Emergencies
- First aid
- Nutrition

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