Google Drive



MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers))

Doug Lowe

Download now

Click here if your download doesn"t start automatically

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers))

Doug Lowe

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) Doug Lowe
If you've used the latest version of Microsoft's best-selling word processing program, you know that the enhancements are more than skin-deep. Sure, Word 97 features a spiffed-up user interface and an animated paper-clip-with-eyes Office Assistant named Clipit, but Word 97 also has plenty of typographic, Web publishing, and other powerful capabilities.

MORE Word 97 For Windows For Dummies picks up where *Word 97 For Windows For Dummies* left off to show you how to

- Cut down on typos and polish your grammar with the Word 97 automated tools
- Set up styles and templates for consistently attractive documents
- Mail merge for highly customized, highly targeted direct mailings
- Build great-looking, easy-to-read tables
- Add graphics and format documents with multicolumn layouts
- Publish Word documents on the World Wide Web or on your organization's private intranet
- Generate accurate tables of contents, authorities, and figures; indexes; end notes; and other document elements -- automatically
- Cobble together long documents with parts by multiple authors quickly and easily by using the Word 97 Master Document feature
- Unleash the Word 97 program's full potential by creating your own macros (and protect yourself from macro viruses unleashed by nefarious hackers)

Download MORE Word 97 for WindowsÂ For DummiesÂ (For Dumm ...pdf

Read Online MORE Word 97 for WindowsÂ For DummiesÂ (For Du ...pdf

Download and Read Free Online MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) Doug Lowe

---

From reader reviews:

David Wolverton:

The book MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) make one feel enjoy for your spare time. You need to use to make your capable far more increase. Book can to be your best friend when you getting strain or having big problem using your subject. If you can make looking at a book MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) for being your habit, you can get considerably more advantages, like add your personal capable, increase your knowledge about some or all subjects. You are able to know everything if you like open and read a reserve MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)). Kinds of book are several. It means that, science guide or encyclopedia or other individuals. So , how do you think about this book?

Kristen Zamora:

This MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) book is not really ordinary book, you have after that it the world is in your hands. The benefit you obtain by reading this book is usually information inside this book incredible fresh, you will get facts which is getting deeper a person read a lot of information you will get. This particular MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) without we recognize teach the one who studying it become critical in pondering and analyzing. Don't always be worry MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) can bring any time you are and not make your carrier space or bookshelves' turn out to be full because you can have it within your lovely laptop even phone. This MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) having very good arrangement in word in addition to layout, so you will not sense uninterested in reading.

Charles Hager:

Exactly why? Because this MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) is an unordinary book that the inside of the book waiting for you to snap this but latter it will jolt you with the secret the idea inside. Reading this book beside it was fantastic author who have write the book in such amazing way makes the content inside easier to understand, entertaining way but still convey the meaning completely. So , it is good for you for not hesitating having this anymore or you going to regret it. This book will give you a lot of rewards than the other book have got such as help improving your skill and your critical thinking technique. So , still want to hold off having that book? If I have been you I will go to the guide store hurriedly.

Rochelle Barrick:

Many people spending their time frame by playing outside along with friends, fun activity using family or just watching TV the whole day. You can have new activity to enjoy your whole day by reading through a book. Ugh, do you think reading a book really can hard because you have to bring the book everywhere? It

ok you can have the e-book, having everywhere you want in your Mobile phone. Like MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) which is keeping the e-book version. So , try out this book? Let's view.

Download and Read Online MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) Doug Lowe #B3J5MA2NEPY

Read MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe for online ebook

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe books to read online.

Online MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe ebook PDF download

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe Doc

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe Mobipocket

MORE Word 97 for WindowsÂ For DummiesÂ (For Dummies (Computers)) by Doug Lowe EPub